

S4 - EMERGENCY PLAN

FIRE

1. Make sure children are safe by evacuating them to the assembly point or safe area.
2. Call the fire department.
3. The fire extinguisher or bucket of sand should be used to put out fires that can be controlled.
4. If the fire is out of control, do not try and put the fire out yourself.
5. Close doors and windows as you leave to contain the fire.
6. Children must be accounted for at the assembly area.

GAS LEAK OR DANGEROUS MATERIAL SPILLS

1. Make sure the children are safe by evacuating them to a safe area.
2. Do not touch light switches or use your cell phone or electrical equipment in the area.
3. If the spill or leak is serious, call 112.

SUSPICIOUS, VIOLENT OR HARMFUL ACTS

1. Do not open the door to see what is happening.
2. Do not confront the person.
3. Keep children inside and away from the windows.
4. If you hear shooting nearby, get all the children to lie on the floor.
5. Lock the door.
6. Call the police.
7. Do not leave the room until it is safe to do so.

ACCIDENTS AND INJURIES

1. Inform the family about any accident, injury, knocks to the head.
2. In a medical emergency stabilise and comfort the child.
3. Call ambulance service or the national cell phone emergency 112.
4. An adult must be with the child at all times including when transported to the hospital.

DRAW OR DESCRIBE YOUR EVACUATION PLAN HERE:

Nearest exit: Assembly point:

!! HEALTH WARNING SIGNS IN CHILDREN !!

If you notice these warning signs inform the parent and seek medical guidance:

- **COUGHING:** A child is coughing and breathing fast
- **FEVER:** A child's temperature is over 37° or their head is very hot to the touch, they are sweating, shivering and not hungry
- **VOMITING:** A child cannot keep food or liquids down
- **RUNNY TUMMY:** A child has a constant liquid diarrhoea and has swollen eyes



**EMERGENCY
NUMBERS**

LOCAL POLICE STATION:
CLOSEST CLINIC:
FIRE DEPARTMENT:
AMBULANCE SERVICE: